



School Messenger Account Activation

For Fort Zumwalt School District Parents/Guardians

Please open this link in a web browser:

<https://contactme.schoolmessenger.com/newportaluser.php?u=fortzumwalt>

Enter in the information requested to create a new account.

SCHOOLMESSENGER™

Create a New Account English ▾

Please complete this form to create your Contact Manager account. A confirmation code will be sent to activate your new account so a valid email address is required. Your password must be at least 5 characters long and cannot be similar to your first name, last name, or email address.

Email (this will be your login name):

Confirm Email:

Password:

Confirm Password:

First Name:

Last Name:

ZIP Code:

Email me when I have a new phone message.

Text me when I have a new phone message.

Mobile Phone for SMS Text:

Reliance Communications, Inc. Terms of Service

1. Product. This agreement covers the Reliance Communications, Inc. Contact Manager portal, an online communications application, and any new features that augment or enhance the current communications application. Reliance Communications, Inc. may update the content, functionality, and user interface of the Service from time to time in its sole discretion and in accordance with this Agreement.

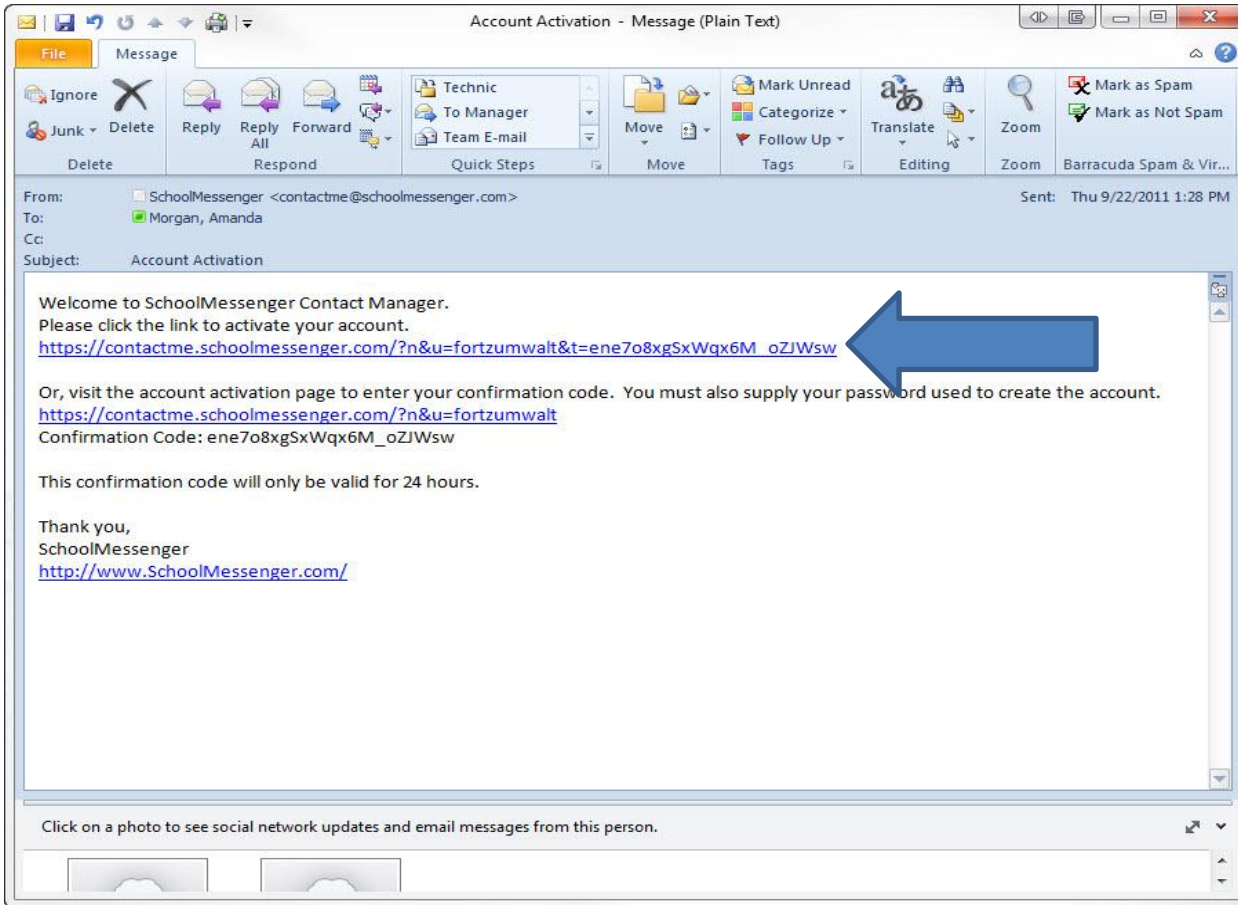
2. Terms of Service. User acknowledges and agrees to the following terms of service. In addition, User agrees that unless explicitly stated otherwise, any new features that augment or enhance the Service will be subject to this Agreement.

2.1. Email And Notices. User agrees to provide Reliance Communications, Inc. with User's e-mail address, to promptly provide Reliance Communications, Inc.

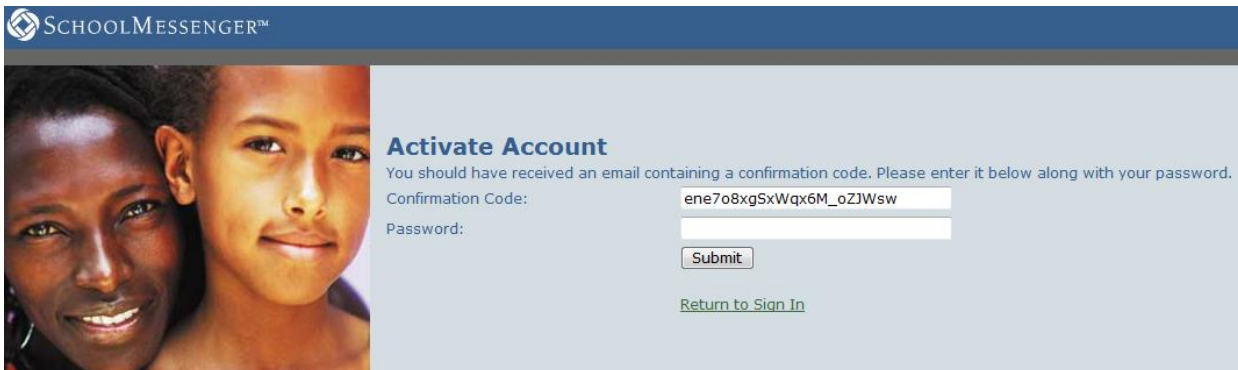
Accept Terms of Service

[Return to Sign In](#)

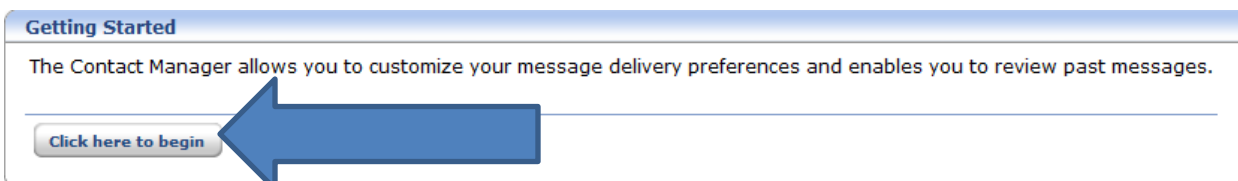
**You will receive an email that looks like this:
Click on the first link.**



It will take you to a website that has your confirmation code. This needs to be done right away so your confirmation code does not expire.



Enter the password you created for your account



Activate by phone and click Next

Contact Activation - Step 1

Activation Method

Start by choosing the method you'll use to add people to your account.

I do not have an Activation Code and want to activate by phone.

I have an Activation Code to enter now. (This code is provided by your school for each child; not required to activate by phone.)

Here you will enter your student ID number provided by the school. If you have multiple students select Add More.

Contact Activation - Step 2

Add Contact

Enter the ID numbers of the people you wish to add to your account.

You can add multiple people to your account in a single call to our toll free number.

Enter all of your ID numbers by using the Add More button.

Clear any ID numbers you don't want to include, then click Next.

	ID Number
1	<input type="text"/>

Follow the steps on this page to complete your activation

Contact Activation - Step 3

Phone Activation

People to Add: The person with the following ID Number can be added by following the confirmation steps below.

Confirmation Steps: You must follow these steps within **24 hours** to add the above person to your account.

Step 1. You must call from the phone listed below in order to verify your caller ID with our records.

For security reasons, we have hidden parts of your phone number with "xxx".

💡 If your phone service has caller identification blocked, you must first dial *82 to unblock it for this call.

Step 2. Call **(855) 262-2295**

Step 3. When prompted, select option 2.

Step 4. When prompted, enter this activation code **886302**

Step 5. When the call is complete, log back into your Contact Manager account to edit your notification preferences.

Once activated, go to this website to login:

<https://contactme.schoolmessenger.com/index.php?&u=fortzumwalt>

Click the Contacts Tab

To change your communication preferences click Edit.


Messages Contacts

Contact Preferences

Contacts

Add A Contact

First Name	Last Name	ID#	Actions
			Edit



Here you can select what phone numbers, emails and texts you would like to receive from Fort Zumwalt.

Messages Contacts

Contact Preferences -

Contacts

Add A Contact

First Name	Last Name	ID#	Actions
			Edit

Aidan Clark

Phone						
Contact Type	Destination	Non-school Hours Emergency	School Hours Emergency	Attendance	General	Survey
Phone 1 (Home)	(636) 697-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Phone 2 (Cell)	(636) 697-	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 3 (Cell)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone 6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Email						
Contact Type	Destination	Non-school Hours Emergency	School Hours Emergency	Attendance	General	Survey
Email 1 (Home)	.@yahoo.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Email 2 (Home)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email 3 (Home)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email 4 (Home)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SMS						
Contact Type	Destination	Non-school Hours Emergency	School Hours Emergency	Attendance	General	Survey
SMS 1		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
SMS 2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Save To All Contacts

Save

Click Save and log out to exit